

# RULES FOR THE ADVISORY COMMITTEE

Adopted in Paris, 16th November 1966  
(amended by the Advisory Committee meeting in Dubrovnik,  
17 October 2001)

## Art. 1. Ordinary sessions

In accordance with article 12b of the Statutes, the Advisory Committee shall be convened in ordinary session by the President at least once a year. The place and date shall be chosen by the Executive Committee.

Ordinary sessions of the Committee held in the same year as the General Assembly shall be held at the same time and in the same place as the Assembly.

## Art. 2. Extraordinary sessions

The Advisory Committee shall meet in extraordinary session in conjunction with the extraordinary sessions of the Executive Committee.

## Art. 3. Place of the meeting

The Advisory Committee shall meet in a place chosen by the Executive Committee. Should the Advisory Committee be invited by a National Committee to meet in a place other than the usual seat, the host country shall undertake to welcome the participants whatever their country of origin.

## Art. 4. Convocation

- a) The President shall notify the members of the Advisory Committee of the date and place of an ordinary session, at least three months in advance, and at least thirty days in advance of the date and place of an extraordinary session.
- b) The President shall inform the Director General of UNESCO, the President of the International Council of Museum and the Director of the Rome Centre, of the convocation and shall invite them to send observers.

## Art. 5. Agenda

- a) The agenda of the meetings shall be communicated to the members at least thirty days in advance for an ordinary session and fifteen days in advance for an extraordinary session.
- b) The agenda shall be prepared by the President of the Advisory Committee in agreement with the President of ICOMOS and the Secretary General.
- c) The agenda shall be submitted for approval by the Committee at the opening session. Certain points on the agenda may be modified or withdrawn by decision of the Committee. Other important and urgent matters may be included in the agenda by decision of the Committee.

Art. 6. Composition

In accordance with article 12b of the Statutes, the Advisory Committee shall be composed of:

- the President of ICOMOS
- Chairmen of the National Committees
- Chairmen of the specialised International Committees

The Advisory Committee shall elect a President and Deputy-President at the conclusion of its first scheduled meeting following a General Assembly. Candidates must be current members of the Committee, but other than for a sitting President of the Advisory Committee may not at the time of nomination be a member of the Executive Committee.

The election of the President shall take place first, whereafter any unsuccessful candidates who so wish may have their names added to the list of candidates for election as Deputy-President.

The President and Deputy-President shall be elected for a term of three years and are eligible for re-election for two further terms.

Should the position of President for any reason fall vacant the Deputy-President shall automatically succeed to the position without need of a further election.

The Secretary General shall attend the meetings of the Advisory Committee in an advisory capacity.

Art. 7. Delegation of powers

Any member of the Advisory Committee who is unable to attend a session may be represented by someone else:

- the President of a National Committee by a member of the National Committee of his country
- the President of a International Committee by a member of his International Committee.

Designation shall be made by written, signed and dated proxy, to be sent to the President at least fifteen days before the session.

Art. 8. Voting

Valid decisions shall be taken by a simple majority of the members present or validly represented.

In the case of parity, the President shall have the casting vote.

Voting shall be by secret ballot should the Committee so decide. Election of the President shall be by secret ballot.